**HOBY WITH ROTHERBY PARISH COUNCIL**

**Meeting of the Full Council at Hoby and District Village Hall,**

**Monday 16th September 2024 at 7.30pm**

**All members of the Parish Council are hereby summoned to attend the meeting of Hoby with Rotherby Parish Council for the purpose of transacting the business shown below.**

 **QR Code for the Parish Council Website.**

**ANNUAL PARISH COUNCIL MEETING AGENDA**

1. Welcome to the meeting by the Chair.
2. Apologies for absence
3. Minutes
	1. Minutes of the meeting held on 15th July 2024
4. Declarations of interest
	1. Declarations of interest to be notified to the Full Council
5. Open Questions
	1. Open Questions up to 10 minutes in duration.
	2. Requests to speak to an agenda item at the time of discussion.
6. Matters arising:
	1. Poppy wreaths for churches - Done
	2. Portrait of King Charles III
	3. Highways issues considered urgent -Ragdale/Hoby Road
	4. Second Brooksby bus shelter to be repaired – Done
	5. Dog Waste Bin for Brooksby
	6. Permissive footpath request through Brooksby Campus request
7. Finance:
	1. Financial update to the end of August 2024, to note (circulated to Cllrs.)
	2. Invoices processed for payment since the last meeting: Appendix 1 (circulated to Cllrs.)
	3. S137 2024/5 – Add Remembrance Wreaths. Discuss the purchase of a Community Thermal Camera.
	4. Online banking. To consider a move from NatWest to Unity Trust Bank to allow for two to approve online banking.
	5. Parish Council Savings Accounts
	6. Parish Council Grant applications:
		1. One Section A application.
		2. One Section B application.
	7. Street Lighting Hoby - replacement pole bracket light near Manor Farm
	8. To discuss the Internal Audit report:
		1. Introduce Online Banking – see agenda item 7.4
		2. End Cllrs. spending on items to be reclaimed 6.20 of the Financial Regulations prohibits such practices.
		3. Cllrs. to all adopt the use of an official email address for each of them
		4. Web site to adopt the domain name to .gov.uk
		5. To adopt a scheme of delegation to the clerk to provide clerk with authority to spend and to submit planning application comments.
		6. To consider in due course the adoption of a Model Publication Scheme.
	9. External Audit update
8. Planning:
	1. Applications and decisions since the last meeting, Appendix 2 (Circulated to Cllrs.). To note any additions and changes only.
9. NDP Working Group
	1. Report from the first meeting.
	2. Confirmation from MBC as to which Review of a possible 3 it would be
	3. To give permission for the NDP Working Group to look to appoint a consultant, subject to the agreement of the Parish Council.
	4. Parish Council to decide when to give notice to MBC of when a Review would commence.
	5. Discussion of Objective and Aspirations – to be decided upon.
10. Flooding Working Group:
	1. Update re Phase 2
	2. To appointment Co-Flood Wardens (2) for the Parish.
11. Transport:
	1. Application for new speed camera sight on Hoby Road, Brooksby
	2. Cutting back hedge at Ragdale near to speed camera position
12. AOB
	1. Visit of PC Tranter to the Parish Council November meeting and the earlier start to that meeting.
	2. Civility and Respect Pledge to go before the November meeting
13. Date of next meeting:
	1. 25th November 2024 7.30pm at Hoby and District Village Hall
14. Close of meeting